

GRCC POLICE PERFORMANCE EVALUATION REPORT

Employee Name:		Division: GRCC Police	Rank: Officer
Employee Status: Full Time		Evaluation Period:	Due Date:
Grooming & Appearance			
Compliance with Rules			
Communications Skills			
Quality of Work			
Volume of Acceptable Work			
Adaptability			
Initiative			
Safety Practices/Operation & Care of Equipment			
Factor Check List: 1 – Not Satisfactory 2 – Improvement Needed 3 – Acceptable 4 – Acceptable 5 – Acceptable 6 – Excels 7 - Exceptional		I certify that this report has been discussed with me. I understand that my signature does not necessarily indicate agreement. I wish to discuss this with the reviewer: Yes _____ No _____	
		Employee Signature	Date
		I recommend this employee for permanent status: Yes _____ No _____	
		Evaluator:	Date:
Reviewer (If Any)		Evaluator:	Date:

Employee Goals	
Goal #1	
Goal #2	
Goal #3	
Goal #4	
Supervisory Factors	
Evaluating Subordinates	
Judgement & Decisions	
Leadership	
Additional Comments	