

		SUPERVISOR'S COMMENTS	EMPLOYEE'S COMMENTS
2	List suggestions for the employee in the areas of self improvement and/or development.		
3	In addition to performing assigned job tasks, the employee had the opportunity to make the following contributions to the College.		

(ADDITIONAL SHEETS MAY BE ATTACHED IF DEEMED NECESSARY.)

SUPERVISOR'S RECOMMENDATION

1. Are you satisfied with this employee's overall job performance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. If yes, form to be used for next evaluation:	Initial <input type="checkbox"/>	Checklist <input type="checkbox"/>
3. If no, recommendations:		
<input type="checkbox"/> Place employee on probation from _____ (date) until _____ (date) or in accordance with the current GRCCOP contract.		
<input type="checkbox"/> Reassign employee		
<input type="checkbox"/> Dismiss employee		
Reason for above action:		
Supervisor's Signature		Date

EMPLOYEE'S VERIFICATION

<input type="checkbox"/> I have discussed this evaluation with my supervisor and AGREE with its contents.	
<input type="checkbox"/> I have discussed this evaluation with my supervisor and DISAGREE with its contents.	
Employee's comments <i>(Additional sheets may be added if deemed necessary.)</i>	
Employee's Signature	Date