

PROCEEDINGS
OF
GRAND RAPIDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
OFFICIAL
REGULAR MEETING
BOARD CHAMBERS
MONDAY, JULY 23, 2007

I. CALL TO ORDER

Meeting called to order at 4:15 p.m., Chairperson Schenk in the chair.

Present: Anderson, Handlin, James, Schenk, Stearns, Verburg – 6.

Absent: Maggini - 1.

II. INTRODUCTION OF GUESTS

Trustee James introduced Hazel Lewis, Willie Suber, and John Swartz all representing the Greater Grand Rapids Branch of the NAACP.

Trustee James introduced Commission Mayhue representing the Kent County Black Elected Officials.

Trustee James introduced Angela Nelson, President of Delta Sigma Theta Sorority.

III. APPROVAL OF AGENDA

A. Approval of Agenda

The agenda was approved as presented. Motion by Trustee James. Motion carried.

B. Special Order of Business

i. Election of Officers through June 30, 2009

- Motion by Trustee Schenk that Assistant Secretary of the Board Kathy Mullins be appointed to act as Temporary Chairperson. Motion Carried.
- **Office of Chairperson**
Ms. Mullins called for nominations for the office of Chairperson.
Trustee James nominated Trustee Schenk. Trustee Schenk accepted the nomination and was elected Chairperson by unanimous vote. Mr. Schenk assumed the Chair.

- **Office of Vice Chairperson**

Chairperson Schenk called for nominations for the office of Vice Chairperson. Trustee Verburg nominated Trustee Anderson. Trustee Anderson accepted the nomination and was elected Vice Chairperson by unanimous vote.

07:1

- **Office of Treasurer**
Chairperson Schenk called for nominations for the office of Treasurer. Trustee Stearns nominated Trustee James. Trustee James accepted the nomination and was elected Treasurer by unanimous vote.
 - **Secretary**
Chairperson Schenk called for nominations for the office of Secretary. Trustee Anderson nominated Ms. Maggini. Ms. Maggini accepted the nomination and was elected Secretary by unanimous vote.
 - **Office of Assistant Secretary**
Chairperson Schenk called for nominations for the Office of Assistant Secretary. Chairperson Schenk nominated Ms. Mullins. Ms. Mullins accepted the nomination and was elected Assistant Secretary by unanimous vote.
- ii. Appointments
- Michigan Community College Association
Chairperson Schenk appointed Trustee Maggini to serve as Representative to the Michigan Community College Association, and Trustee Handlin to serve as Alternate Representative. Motion Carried.
 - Chairperson Schenk made the following liaison appointments:
 - Trustee Stearns - Association for Quality Improvement Project (AQIP) Liaison.
 - Trustee James, Trustee Anderson, and Trustee Maggini - Diversity Liaisons.
 - Trustee Verburg & Trustee Anderson - Strategic Planning Liaison.
 - Trustee Stearns - Workforce Development Liaison.
 - Trustee Schenk & Trustee Verburg- M-TEC Liaison.
 - Trustee James, Trustee Handlin, and Trustee Verburg – Community Conversations
 - Grand Rapids Community College Foundation Board – Trustee James and Trustee Anderson
- Motion to approve the above appointments by Trustee Stearns. Motion Carried.

IV. COMMUNITY-COLLEGE LINKAGES

A. Community Linkages

1. Communications to the Board

- Thank you card from Bill & Celeste McMillan
- Thank you card from Mary Olivarez
- Communication regarding a grant for the Older Learner Center.
- Board Reports – None at this time.

B. Comments from the Floor

- Commissioner Mayhue addressed the Board on behalf of the Kent County Black Elected Officials. The Kent County Black Elected Officials voted unanimously to

support and endorse the GRCC millage proposal on the ballot for the August 7th election.

- Mr. Willie Suber addressed the Board on behalf of the Greater Grand Rapids Chapter of the NAACP which also voted to unanimously support and endorse the GRCC millage.
- Ms. Angela Nelson, president of the Delta Sigma Theta Sorority spoke to the Board regarding her organization's support of the GRCC millage.
- Miss Allison Arnold, a 12 year old student, read her letter to the editor in support of the GRCC millage proposal.

C. Resolutions – None at this time.

D. Student Reports - None at this time.

V. CONSENT AGENDA

A. Minutes of June 18, 2007 Regular Meeting

B. Grant Awards/Requests

1. Area Agency on Aging - \$12,975 – Caregiver Support Program/Disease Prevention & Health Promotion.

C. Personnel Transactions – Through 7/11/07

PERSONNEL REPORT

(Includes in-process transactions through 7-11-07)

Appointments

NAME	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Phillip Greene	Meet & Confer	Program Developer/Manager	06-21-07	New to College
Holly Kleyn	Meet & Confer	Senior Accountant	06-18-07	New to College
Eve Sidney	Faculty	Dental Assistant Professor & Program Director	08-10-07	Former adjunct employee
Gilda G. Gely-Beauclair	Meet & Confer/Exempt	Provost & Executive Vice President of Student & Academic Affairs	08-16-07	New to College

Leaves of Absences

NAME	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Amanda Cook	Meet & Confer	Graphic Designer	08-23-07 thru 11-19-07	FMLA

Return from Leaves of Absences

NAME	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Jan Colvin	Meet & Confer	Lab Technician	07-12-07	Return from FMLA
Chris Armijo	CEBA	Shipping & Receiving	06-25-07	Return from FMLA
Diane Patrick	Meet & Confer	Assistant Dean	07-09-07	Return from FMLA
Kristen SeEVERS	ESP	Construction Trades Assistant	06-12-07	Return from FMLA
Jan Ensing	Meet & Confer	Graphic Designer	06-26-07	Return from General Leave
Charlie Wells	Faculty	Wellness Professor	07-09-07	Return from FMLA

Separations

NAME	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Melvin Young	Meet & Confer	Systems Administrator	07-09-07	Resignation

Retirements

NAME	EMPLOYEE GROUP	POSITION	EFFECTIVE DATE	NOTES
Nan Wiltjer	ESP	Service Learning Secretary	07-01-07	Retirement 18.7 Years of Service

D. Financial transactions
(June 1 – 30, 2007)

1. Purchases \$10,000-\$50,000

a. General Fund

- 1) Blanket Purchase Order issued to provide funds for the green fees required for the operation of the GRCC golf classes offered through the Health & Wellness Department.

Requestor: Rick Vanderveen – Ford Fieldhouse

Expenditure: \$10,350.00

Disposition: N/A

Reimbursement: Additional fee of \$45.00 each per (230) students

Supplier: Scott Lake Country Club
Comstock Park, MI

- Bid: No, most accommodating local facility.
- 2) Purchase order issued to provide license to use and operate the Provost Pulse software as an add on to GRCC's implementation of the Blackboard Learning Management System. Software provides performance measurements for students and faculty.
- Requestor:** Ray Neff – Learner Resources and Technology Solutions
- Expenditure:** \$15,000.00
- Disposition:** New purchase
- Supplier:** Provost Systems
Santa Clara, CA
- Bid: No, sole source.
- 3) Purchase order issued to provide on line ProQuest Catalogs.
- Requestor:** Ray Neff – Learner Resources and Technology Solutions
- Expenditure:** \$15,180.00
- Disposition:** New purchase
- Supplier:** ProQuest Information & Learning
Ann Arbor, MI
- Bid: No, sole source.
- 4) Purchase order issued to provide lecterns to support classroom technology used by faculty. Units house DVD/VCR, amplifiers, control units, etc. (*more lecterns purchases than what was bid -\$14,659.14 vs. \$19,169.65*)
- Requestor:** Robert Engmark – Learner Resources and Technology Solutions
- Expenditure:** \$19,169.65
- Disposition:** New purchase
- Supplier:** Custer Workplace Interiors
Grand Rapids, MI
- Bid: Yes, RFQ #0607-6209
- Bidders Solicited:
- | | | |
|----------------------|---|--------------------|
| Billco | - | declined |
| Central Inter | - | declined |
| Comp. Comforts | - | declined |
| Custer | - | \$18,440.99 |
| Custer (Alt.) | - | \$14,659.14 |
| Grand Valley | - | declined |
| Hi Tech | - | \$33,280.00 |
| MDI Creative | - | \$25,662.97 |
| Renew* | - | declined |
| Silver Street | - | \$15,600.00 |
| University Loft | - | declined |

- 5) Blanket purchase order issued to provide funds for the purchase of audio visual supplies for the Media Technologies Department.

Requestor: Robert Engmark – Learner Resources and Technology Solutions
Expenditure: \$21,000.00
Disposition: New (recurring) purchase
Supplier: Thalner Electronics
 Grand Rapids, MI
Bid: Yes, RFQ #0607-5237D
Bidders Solicited: Audio Visual* - declined
 Carlick - declined
 CDWG - declined
 GovConnections - declined
 MORE Computer* - declined
 Tape Central - declined
Thalner

- 6) Blanket purchase order issued to provide mail services as required for GRCC outgoing and external customer mail.

Requestor: Doug Miller – Learner Resources and Technology Solutions
Expenditure: \$30,000.00
Disposition: New (recurring) purchase
Supplier: Presort Services
 Grand Rapids, MI
Bid: Yes, RFQ #0607-5236-1
Bidders Solicited: Diversified - declined
 Integra - declined
 Kent - \$27,526.00
Presort - \$24,039.00
 Raoset - declined
 Sage - declined
 SBF - declined
 Western American - \$26,135.00

b. Other Special Funds

- 1) Purchase order issued to provide (230) action stacker classroom chairs for Cook Hall, level one renovation.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$10,931.20 (42-2331)
Disposition: Replacement purchase
Supplier: American Seating/Kentwood Furniture
 Grand Rapids, MI
Source of Funds: Plant Fund
Bid: No, GSA (General Services Administration) pricing.

- 2) Purchase order issued to provide contracted services for FIPSE (Fund for the Improvement of Post-Secondary Education) project.
- Requestor:** Frank Conner – Behavioral Science
Expenditure: \$10,950.00 (51-2271)
Supplier: John M. Dirkx
 E. Lansing, MI
 Source of Funds: FIPSE Grant
 Bid: No, sole source.
- 3) Purchase order issued to provide LabView Basics training for X-Rite Inc. as part of the EDJT (Economic Development Job Training) grant. (GRCC acting as fiscal agent only – 10% administrative fee assessed)
- Requestor:** Julie Parks – Training Solutions
Expenditure: \$10,969.00 (51-2271)
Supplier: National Instruments
 Austin, TX
 Source of Funds: MEDC Grant
 Bid: No, MEDC choice.
- 4) Purchase order issued to provide “lean” curriculum developed for MBTech for lean manufacturing. (GRCC acting as fiscal agent only)
- Requestor:** Julie Parks – Training Solutions
Expenditure: \$11,637.50 (15-2271)
Supplier: Competitive Edge
 Allegan, MI
 Source of Funds: Designated Funds
 Bid: No, MBTech choice.
- 5) Purchase order issued to provide Mastercam and Axis Mill training for X-Rite Inc. as part of the EDJT (Economic Development Job Training) grant. (GRCC acting as fiscal agent only – 10% administrative fee assessed)
- Requestor:** Julie Parks – Training Solutions
Expenditure: \$12,137.20 (51-2271)
Supplier: Axsys
 Wixom, MI
 Source of Funds: MEDC Grant
 Bid: No, X-Rite choice.
- 6) Purchase order issued for tuition, book and fee payments for students certified under the Trade Adjustment Assistance (TAA) program authorized through the Federal Trade Act of 1974 and the TAA Reform Act of 2002. Employment Services contracts with ACSET (Area Community Services Employment & Training) to administer the program. *(All expenditures are fully reimbursed by federal funds.)*

Requestor: Sandra Lancaster – Employment Services/
MichWorks!
Expenditure: \$14,265.75 (51-2584)
Disposition: N/A
Supplier: Grand Valley State University
Allendale, MI
Source of Funds: ACSET (Area Community Services Employment &
Training)
Bid: No, sole source.

- 7) Purchase order issued to provide lean warehouse management, value stream mapping and cell flow layout training for Tubelite, Inc. as part of the EDJT (Economic Development Job Training) grant. (GRCC acting as fiscal agent only – 10% administrative fee assessed)

Requestor: Julie Parks – Training Solutions
Expenditure: \$14,335.00 (51-2271)
Supplier: Continuous Improvement Associates
Grand Haven, MI
Source of Funds: MEDC Grant
Bid: No, Tubelite choice.

- 8) Purchase order issued to provide wire and cable required for phone connectivity for the Cook Hall renovation.

Requestor: Thomas Smith - Facilities
Expenditure: \$14,975.70 (42-2331)
Disposition: Replacement purchase
Supplier: Anixter Grand Rapids
Grand Rapids, MI
Source of Funds: Plant Fund
Bid: Yes, RFQ #0304-3266, previously reported.

- 9) Purchase order issued to provide reimbursement to Allegan County Intermediate School District for their portion of the Tech Prep Grant.

Requestor: Cathy Green – Tech Prep
Expenditure: \$15,157.80 (51-2271)
Disposition: n/a
Supplier: Kent Intermediate School District
Grand Rapids, MI
Source of Funds: Tech Prep Grant
Bid: No, sole source.

- 10) Purchase order issued for college dormitory facility rental for six week summer component of Upward Bound program.

Requestor: Michael Hopson – Upward Bound
Expenditure: \$16,200.00 (51-2216)
Disposition: n/a

Supplier: Aquinas College
Grand Rapids, MI
Source of Funds: Upward Bound Grant
Bid: No, most accommodating local facility.

- 11) Request permission to issue purchase order to provide furniture for the Adjunct English Faculty as part of the Cook Academic Hall Renovation.

Requestor: Thomas Smith – Facilities
Expenditure: \$30,237.67 (42-2331)
Disposition: Replacement Purchase
Supplier: Custer Workplace Interiors
Grand Rapids, MI
Source of Funds: Plant Fund
Bid: No, E&I consortium agreement.

- 12) Purchase order issued to provide (19) advanced control track dental light assemblies.

Requestor: Jeff Danner – Workforce Development
Expenditure: \$43,168.00 (42-2821)
Disposition: Replacement Purchase
Supplier: Patterson Dental Supply
Grand Rapids, MI
Source of Funds: Plant Fund
Bid: Yes, RFQ #0607-5221A
Bidders Solicited:

Benco	-	declined
EM Services*	-	declined
Patterson	-	\$43,168.00
Sullivan-Schein	-	\$46,573.00

- 13) Purchase order issued to provide a 25' Delfield Food Service line for the Heritage Restaurant Kitchen.

Requestor: Jeff Danner – Workforce Development
Expenditure: \$45,330.00 (42-2821) – (includes \$198 (5) year compressor warranty)
Disposition: Replacement Purchase
Supplier: Merchandise Equipment & Supply
Grand Rapids, MI
Source of Funds: Plant Fund
Bid: Yes, RFQ #0607-5221B
Bidders Solicited:

Great Lakes West	-	\$47,093.37
Gwek Wahd Ziwin*	-	\$54,195.40
Merchandise Equip.	-	\$45,132.00
Stafford	-	\$47,350.59

2. Purchases between \$50,000 - \$100,000

a. General Fund

- 1) Request permission to issue blanket purchase order to provide elevator maintenance and service for all GRCC campus elevators.

Requestor: Thomas Smith - Facilities

Expenditure: \$62,122.50

Disposition: N/A

Supplier: Elevator Service
Grand Rapids, MI

Bid: Yes, RFQ #0506-5234A, previously reported.

- 2) Purchase order issued to provide first phase if new Oracle database servers and PeopleSoft application servers to support the migration from AIX based IBMs to new Intel base architecture.

Requestor: Bob Eluskie – Learner Resources and
Technology Solutions

Expenditure: \$79,360.00

Disposition: New purchase

Supplier: Agilysys, Inc.
Chicago, IL

Bid: Yes, RFQ #0405-27164, previously reported.

b. Other Special Funds

- 1) Request permission to issue purchase order issued for tuition, book and fee payments for students certified under the Trade Adjustment Assistance (TAA) program authorized through the Federal Trade Act of 1974 and the TAA Reform Act of 2002. Employment Services contracts with ACSET (Area Community Services Employment & Training) to administer the program. *(All expenditures are fully reimbursed by federal funds.)*

Requestor: Sandra Lancaster – Employment Services/
MichWorks!

Expenditure: \$54,692.71 (51-2584)

Disposition: N/A

Supplier: Ferris State University
Big Rapids, MI

Source of Funds: ACSET (Area Community Services Employment &
Training)

Bid: No, sole source.

- 2) Request permission to issue blanket purchase order issued to provide contract services provided by Munirah Mawusi.

Requestor: Chris Arnold – Diversity Learning Center

Expenditure: \$64,000.00 (15-2273)

Supplier: Munirah Mawusi*
Las Vegas, NV

Source of Funds: Designated Funds

Bid: No, sole source.

- 3) Blanket Purchase order change notice issued to provide additional funds for consultation and facilitation of the Career Readiness Certificate and Workkeys Development. Order increased \$30,105.00; from \$47,500.00 to \$77,605.00 .

Requestor: Julie Parks – Training Solutions

Expenditure: \$77,605.00 (51-2271)

Disposition: N/A

Supplier: Metrics Reporting
Comstock Park, MI

Source of Funds: WIRED (Workforce Innovation for Regional Economic Development) Grant

Bid: No, supplier determined by WIRED (Workforce Innovation for Regional Economic Development).

- 4) Blanket Purchase order change notice issued to provide additional funds for consultation services and development of GRCC Innovation Workspace plan. Order increased \$15,200.00; from \$70,000.00 to \$85,200.00 .

Requestor: Julie Parks – Training Solutions

Expenditure: \$85,200.00 (15-2271)

Disposition: N/A

Supplier: Metrics Reporting
Comstock Park, MI

Source of Funds: Designated Funds

Bid: No, professional services.

3. Purchases over \$100,000

a. General Fund

- 1) Request permission to issue purchase order issued to provide funds for 2006/07 1st semester billing for Thompson MTEC maintenance and operations.

Requestor: Bob Partridge – Financial Services

Expenditure: \$122,121.05

Supplier: Ottawa Area Intermediate School District
Holland, MI

Bid: No, sole source.

- 2) Blanket purchase order revision issued for postage meter reserve account. Order increased \$10,000 – from \$127,500 to \$137,500.

Requestor: Doug Miller – Learner Resources and
Technology Solutions

Expenditure: \$137,500.00

Supplier: Reserve Account
St. Louis, MO

Bid: No, sole source.

b. Other Special Funds

- 1) Blanket purchase order change notice issued to supplies for Hewlett-Packard enterprise printers Order increased \$25,000.00; from \$92,336.00 to \$117,336.00 .

Requestor: **Doug Miller – Learner Resources and Technology Solutions**

Expenditure: **\$117,336.00 (14-2343)**

Disposition: N/A

Supplier: **Laser’s Resource**
Grand Rapids, MI

Source of Funds: Auxiliary Funds

Bid: Yes, RFQ #0405-8136 , previously reported.

- 2) Blanket purchase order change notice issued to provide additional funds for the implementation of the PeopleSoft Time & Labor module within the existing PeopleSoft 8.9. Order increased \$102,000.00; from \$60,000.00 to \$162,000.00 .

Requestor: **Ray Neff – Learner Resources and Technology Solutions**

Expenditure: **\$162,000.00 (42-2822)**

Disposition: N/A

Supplier: **Employer Management Solutions**
Tampa, FL

Source of Funds: Plant Fund

Bid: Yes, informally, professional services.

- 3) Blanket purchase order revision issued to provide facilitation of the national core team to define competencies, habits and mapping this information to a curriculum track. Order increased \$16,000.00; from \$146,240.54. to \$162,240.54 .

Requestor: **Julie Parks – Training Solutions**

Expenditure: **\$162,240.54 (51-2271)**

Disposition: N/A

Supplier: **CQIN Treasury**
Fort Smith, AR

Source of Funds: WIRED (Workforce Innovation for Regional Economic Development) Grant

Bid: No, supplier determined by WIRED (Workforce Innovation for Regional Economic Development).

ACCOUNTS: 11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund

KEY: * MBE
** WBE
*** M/WBE
Disqualified

51 – Grants
91 – Restricted Fund

% Incomplete Bid

GRAND RAPIDS COMMUNITY COLLEGE
2006 - 2007 GENERAL OPERATING FUND BUDGET REPORT
FOR THE PERIOD ENDED JUNE 30, 2007

GENERAL OPERATING	ADOPTED BUDGET	2006-2007 ACTUAL 6/30/2007	PERCENTAGE
REVENUE:			
TUITION	32,509,644	32,448,321	99.81%
FEES	2,843,742	2,719,792	95.64%
PROPERTY TAX	28,937,127	29,235,740	101.03%
STATE AID	16,707,300	15,403,901	92.20%
INTEREST	1,200,000	1,209,413	100.78%
MISCELLANEOUS	1,515,000	1,615,612	106.64%
TOTAL REVENUE	83,712,813	82,632,779	98.71%
EXPENSE:			
SALARIES:			
INSTRUCTION	29,661,367	29,337,261	98.91%
COUNSELING	986,862	1,040,119	105.40%
LIBRARIAN	544,776	543,882	99.84%
ADMINISTRATION	4,859,472	4,921,662	101.28%
ADMINISTRATIVE SUPPORT	1,159,254	1,152,625	99.43%
TECHNICAL SUPPORT	4,346,571	4,342,366	99.90%
SECRETARIAL	2,806,589	2,807,883	100.05%
BLDG OPERATIONS	3,855,282	4,039,911	104.79%
STUDENT ASSISTANT	832,374	901,490	108.30%
TOTAL SALARIES	49,052,547	49,087,199	100.07%
NON-SALARY:			
FRINGE BENEFITS	19,150,349	18,404,231	96.10%
CONTRACTED SERVICE	3,285,616	2,994,494	91.14%
SUPPLIES & REPAIRS	4,129,482	3,781,676	91.58%
UTILITIES & RENT	3,000,494	2,801,053	93.35%
TRANSFERS	2,628,427	1,681,506	63.97%
CLUBS/ORGANIZATIONS	46,884	46,884	100.00%
OTHER COSTS	2,020,707	1,815,389	89.84%
EQUIPMENT	255,684	172,924	67.63%
CONTINGENCY	142,623	0	0.00%
TOTAL NON-SALARY	34,660,266	31,698,157	91.45%
TOTAL EXPENSE	83,712,813	80,785,356	96.50%
NET REVENUE (EXPENSE)	(0)	1,847,423	

GRAND RAPIDS COMMUNITY COLLEGE
2006 - 2007 GENERAL OPERATING FUND ACTUAL REPORT
FOR THE PERIOD ENDED JUNE 30, 2007

	MONTHLY ACTIVITY 06/30/07	MONTHLY ACTIVITY 06/30/06	YEAR-TO DATE 06/30/07	YEAR-TO- DATE 06/30/06
REVENUE:				
TUITION	(341,385)	(105,809)	32,448,321	29,410,775
FEES	(5,302)	8,493	2,719,792	2,617,016
PROPERTY TAX	403,503	738,899	29,235,740	27,386,893
STATE AID	3,904,836	4,431,133	15,403,901	16,671,837
INTEREST	321,866	159,655	1,209,413	1,090,620
MISCELLANEOUS	424,923	213,848	1,615,612	1,675,167
TOTAL REVENUE	4,708,441	5,446,223	82,632,779	78,852,308
EXPENSE:				
SALARIES:				
INSTRUCTION	4,925,380	5,757,185	29,337,261	28,153,268
COUNSELING	262,490	247,524	1,040,119	942,584
LIBRARIAN	116,079	144,968	543,882	546,892
ADMINISTRATION	529,266	722,066	4,921,662	4,721,020
ADMINISTRATIVE SUPPORT	132,479	173,565	1,152,625	1,107,657
TECHNICAL SUPPORT	497,634	637,857	4,342,366	4,083,087
SECRETARIAL	135,384	425,156	2,807,883	2,719,001
BLDG OPERATIONS	644,779	592,508	4,039,911	3,860,267
STUDENT ASSISTANT	159,017	202,474	901,490	831,002
TOTAL SALARIES	7,402,508	8,903,303	49,087,199	46,964,778
NON-SALARY:				
FRINGE BENEFITS	2,223,962	2,504,532	18,404,231	17,060,116
CONTRACTED SERVICES	316,974	190,236	2,994,494	2,794,466
SUPPLIES & REPAIRS	472,114	256,985	3,781,676	3,594,744
UTILITIES & RENT	313,740	205,996	2,801,053	2,899,836
TRANSFERS	250,238	307,334	1,681,506	1,067,065
CLUBS/ORGANIZATIONS	46,884	-	46,884	-
OTHER COSTS	481,571	74,658	1,815,389	1,584,364
EQUIPMENT	-	30,828	172,924	217,466
CONTINGENCY	-	-	-	5,121
TOTAL NON-SALARY	4,105,483	3,570,569	31,698,157	29,223,177
TOTAL EXPENSE	11,507,991	12,473,872	80,785,356	76,187,955
NET REVENUE (EXPENSE)	(6,799,550)	(7,027,649)	1,847,423	2,664,352

GRAND RAPIDS COMMUNITY COLLEGE
 BUILDING & SITE FUND - GENERAL
 FOR PERIOD ENDED JUNE 30, 2007

	ADOPTED BUDGET	2006-2007 ACTUAL 06/30/07	PERCENTAGE
REVENUE:			
PROPERTY TAXES	7,350,000	7,543,255	102.63%
INTEREST INCOME	100,000	9,615	9.62%
TECHNOLOGY AND EQUIPMENT TRANSFER	247,000	0	0.00%
TOTAL REVENUE	7,697,000	7,552,870	98.13%
EXPENSES:			
MAINTENANCE & OTHER EXPENDITURES	3,174,396	2,907,078	91.58%
TRANSFERS TO DEBT FUND	5,216,000	5,216,000	100.00%
TRANSFER TO GENERAL FUND	348,729	0	0.00%
TRANSFERS TO DESIGNATED FUND	530,000	530,000	100.00%
TOTAL EXPENSES	9,269,125	8,653,078	93.35%
NET REVENUE (EXPENSE)	(1,572,125)	(1,100,208)	

PLANT FUND - DEBT RETIREMENT FUND
2006-2007 BUDGET

	2006/2007 BUDGET	2006/2007 ACTUAL @ 6/30/2007
REVENUE		
TRANSFER FROM PLANT/GENERAL	5,216,000	5,216,000
TOTAL REVENUE	<u>5,216,000</u>	<u>5,216,000</u>
EXPENSE		
1998 ISSUE		
PRINCIPAL	1,205,000	1,205,000
INTEREST	1,068,155	1,058,816
OTHER EXPENSE	150	300
TOTAL EXPENSE	<u>2,273,305</u>	<u>2,264,116</u>
1999 ISSUE		
PRINCIPAL	415,000	415,000
INTEREST	87,750	84,292
OTHER EXPENSE	150	275
TOTAL EXPENSE	<u>502,900</u>	<u>499,567</u>
2003 ISSUE		
PRINCIPAL	695,000	695,000
INTEREST	613,946	611,339
OTHER EXPENSE	150	750
TOTAL EXPENSE	<u>1,309,096</u>	<u>1,307,089</u>
2006 ISSUE		
PRINCIPAL	650,000	650,000
INTEREST	750,650	746,317
OTHER EXPENSE	150	225
TOTAL EXPENSE	<u>1,400,800</u>	<u>1,396,542</u>
OTHER ISSUES		
OTHER BOND EXPENSE	500	0
TOTAL EXPENSE	<u>500</u>	<u>0</u>
GRAND TOTAL EXPENSE	<u>5,486,601</u>	<u>5,467,314</u>

GRAND RAPIDS COMMUNITY COLLEGE
 2006 - 2007 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDED JUNE 30, 2007

DESIGNATED	2006 - 2007		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 6/30/07	
REVENUE:			
TUITION & FEES	2,133,733	1,712,331	80.25%
CONTRACTED TRAINING	542,977	615,421	113.34%
OTHER MISCELLANEOUS LOCAL	1,228,693	957,761	77.95%
TOTAL REVENUE	3,905,403	3,285,513	84.13%
EXPENSES:			
SALARIES			
INSTRUCTION	1,398,364	1,125,531	80.49%
ADMINISTRATION	787,206	618,023	78.51%
CUSTODIANS & SECURITY	18,500	8,850	47.84%
SECRETARIAL	145,208	101,887	70.17%
STUDENT ASSISTANTS	33,460	22,410	66.98%
TOTAL SALARIES	2,382,738	1,876,702	78.76%
NON-SALARY			
FRINGE BENEFITS	1,023,979	721,121	70.42%
CONTRACTED SERVICES	489,180	480,429	98.21%
SUPPLIES & REPAIRS	1,353,436	991,990	73.29%
UTILITIES & RENTALS	16,850	14,760	87.60%
CAPITAL OUTLAY	219,938	139,285	63.33%
TRANSFERS	(1,493,454)	(1,494,840)	100.09%
OTHER	239,711	82,199	34.29%
TOTAL NON-SALARY	1,849,640	934,945	50.55%
TOTAL EXPENSE	4,232,378	2,811,646	66.43%
NET REVENUE (EXPENSE)	(326,975)	473,867	

GRAND RAPIDS COMMUNITY COLLEGE
Investment Register as of June 30, 2007

GENERAL OPERATING FUND

PURCHASE DATE	INSTITUTION	TYPE OF INVESTMENT	AMOUNT	DATE DUE	DATE SOLD	RATE	INTEREST RECEIVED
2/12/2004	STANDARD FEDERAL (MULTIBANK)	CD	1,000,000.00	2/11/2008		4.75%	
5/27/2004	HUNTINGTON	FHLB	500,000.00	11/28/2008		4.00%	
7/30/2004	HUNTINGTON	FHLB	749,062.50	7/30/2008		4.00%	
1/24/2004	CITIBANK (MBS)	FHLB	500,000.00	9/24/2007		5.00%	
3/29/2004	HUNTINGTON	FHLB	750,000.00	6/29/2007	6/29/2007	5.00%	67,500.00
10/14/2004	HUNTINGTON	ANNUMAL	50,710.00	5/17/2008		5.00%	
12/3/2004	HUNTINGTON	FHLB	750,000.00	12/1/2007		4.00%	
1/28/2005	HUNTINGTON	FHLB	125,122.92	7/27/2007		4.00%	
4/18/2005	HUNTINGTON	FHLB	300,000.00	4/18/2008		5.00%	
5/8/2005	HUNTINGTON	FHLB	75,945.67	2/16/2009		5.00%	
10/3/2005	BYRON BANK	CD	1,000,000.00	6/28/2007	6/28/2007	5.10%	73,495.57
10/18/2005	HUNTINGTON	FHLB	248,792.50	8/26/2007		5.00%	
10/12/2005	MERCANTILE	CD	1,000,000.00	8/8/2007		5.37%	
10/12/2005	NATIONAL CITY	CP - GENERAL ELECTRIC	1,891,026.67	6/29/2007	6/29/2007	5.50%	69,983.33
10/30/2005	FLAGSTAR	CD	1,500,000.00	9/7/2007		5.10%	
10/31/2005	NATIONAL CITY	CP - TOYOTA	1,199,000.00	6/28/2007	6/28/2007	5.25%	40,400.00
11/9/2005	PFM	MILAF	1,000,000.00	6/22/2007	6/22/2007	5.25%	52,353.00
11/23/2005	NATIONAL CITY	FHLB	500,000.00	11/23/2007		5.25%	
12/15/2005	HUNTINGTON	FHLB	250,000.00	12/15/2008		5.25%	
12/29/2005	HUNTINGTON	FHLB	500,000.00	12/29/2008		5.25%	
1/10/2006	PFM	MILAF	1,000,000.00	7/16/2007		5.25%	
1/16/2006	FLAGSTAR	CD	1,000,000.00	8/15/2007		5.30%	
1/23/2006	HUNTINGTON	FHLB	500,000.00	12/3/2009		5.50%	
1/23/2006	NATCITY	CP - GENERAL ELECTRIC	1,101,920.00	9/19/2007		5.30%	
4/18/2006	NATIONAL CITY	CD	1,000,000.00	1/31/2008		5.35%	
2/17/2006	HUNTINGTON	FHLB	316,400.00	11/15/2008		5.00%	
6/12/2006	JPMORGAN CHASE	SWEEP REPO	4,177,516.46	6/30/2007	6/30/2007	4.94%	118,103.36
6/12/2006	FIFTH THIRD	GOV T MASSAVER	1,628,625.49	6/30/2007	6/30/2007	4.73%	6,333.30
7/1/2007	JPMORGAN CHASE	SWEEP REPO	6,811,960.45	7/1/2007		4.99%	
7/1/2007	FIFTH THIRD	GOV T MASSAVER	1,635,158.95	7/1/2007		4.73%	

SUMMARY OF GENERAL OPERATING ACTIVITIES:

BALANCE AS OF June 1, 2007	28,355,887.22
PURCHASES June 2007	8,437,819.40
SALES June 2007	38,793,008.62
BALANCE AS OF June 30, 2007	34,347,095.80

AUXILIARY FUND

PURCHASE DATE	INSTITUTION	TYPE OF INVESTMENT	AMOUNT	DATE DUE	DATE SOLD	RATE	INTEREST RECEIVED
18/2004	HUNTINGTON	FDLE	344,892.50	6/12/2013		4.50%	
8/22/2004	HUNTINGTON	FDLE	348,950.00	8/31/2008		4.10%	
9/8/2006	FLAGSTAR	CD	750,000.00	8/8/2007	6/4/2007	5.52%	3,050.00
6/1/2007	JPMORGAN CHASE	SWEEP REPS	1,685,633.05	6/30/2007	6/30/2007	4.94%	7,090.17

7/1/2007	JPMORGAN CHASE	SWEEP REPS	1,774,216.12	7/1/2007		4.94%	
6/5/2007	FLAGSTAR	CD	750,000.00	8/1/2007		5.40%	

SUMMARY OF AUXILIARY ACTIVITIES

BALANCE AS OF June 1, 2007	2,710,477.55
PURCHASES June 2007	2,532,126.32
SOLD June 2007	(2,416,633.05)
BALANCE AS OF June 30, 2007	2,825,970.82

INVESTMENT REGISTER
PLANT FUND
6/30/2007

PURCHASE DATE	BANK	TYPE OF INVESTMENT	AMOUNT	DATE DUE	DATE SOLD	RATE	INTEREST RECEIVED
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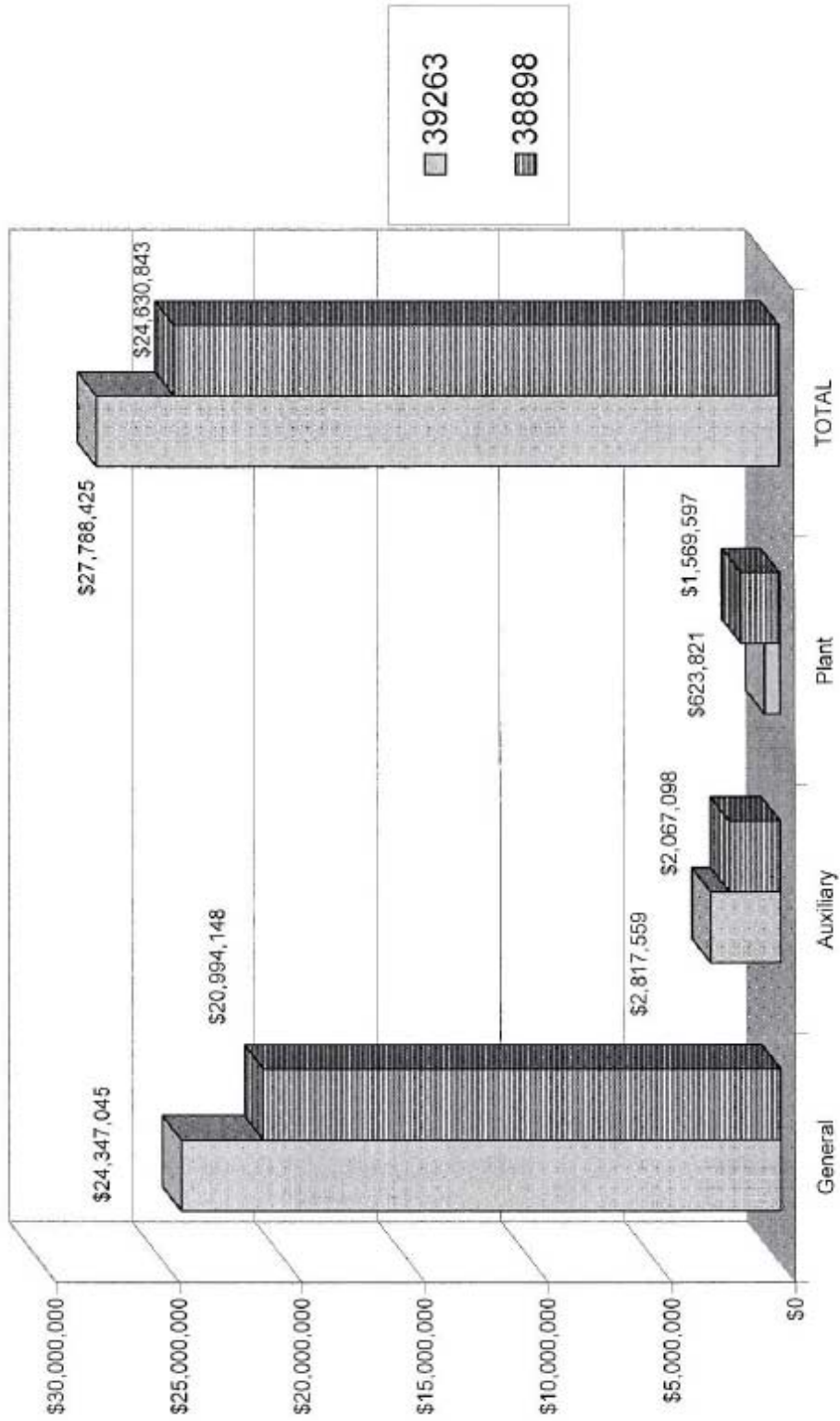
GENERAL ACCOUNT

VAR	LaSalle	Money Market Gov't Fund	39,969.30	N/A		5.00	163.72
VAR	JP MorganChase	Money Market	347,583.02	N/A		4.94	1,357.87
			<u>387,552.32</u>				

2003 Bond Issue

VAR	Huntington	Money Market	236,268.87	N/A		4.22	924.32
		Total Plant Fund	<u>623,821.19</u>				

Ending Cash & Investments



Motion by Trustee Anderson to approve the above consent agenda as presented. Motion carried.

VI. ACTION ITEMS

None at this time.

VII. POLICY REVIEW/DEVELOPMENT

- A. Topics for Consideration at a Future Meeting
 - i. Trustee Stearns received support to add Update on the Diversity Learning Center to the tracking system.
- B. Status of Future Agenda Items – None at this time.
- C. Today's Topics
 - i. President Olivarez discussed the Technology Plan Update that was presented by Ray Neff at the June Board Retreat.
- D. Policy Review/Development
 - i. Trustee Handlin presented the results of the Board Self Assessment of the Meetings policy at the June retreat. The Board unanimously agreed that no changes need to be made to the policy at this time.

IX. PRESIDENT'S REPORT

A. College Activities

- President Olivarez and Bob Partridge provided the Board with a millage update that explained Downtown Development Authorities and tax capture.
- President Olivarez announced that Gilda G. Gely-Beauclair, Ph.D., has been named as the new Provost for GRCC. She will begin working on August 16th.
- President Olivarez thanked Patti Trepkowski for her service as the Interim Provost.
- President Olivarez also thanked the Interview Screening Committee for all of their hardwork.
- President Olivarez commented on the thank you card the college received from Virginia Tech. This card was in thanks to the condolences banner sent from our students.
- President Olivarez announced that the Health Careers Academy will be held this week in the Calkins Science Center. The purpose of this academy is to introduce teens interested in careers in health care early so that they are better able to recognize if a career in health care is best for them.
- Enrollment is up and we are filling quickly. Currently, it is difficult for students to get a full schedule for fall classes.

B. Events on Campus – None at this time.

X. ADDITIONAL COMMENTS FROM THE FLOOR

Eli Lumpkins addressed the Board regarding his personal support for the millage on August 7th and indicated that the City Commission would be considering their support and endorsement of the millage at the Commission meeting this week. He also congratulated Margo Anderson and Terri Handlin on their re-election to the Board of Trustees.

Trustee James thanked Laurie Chesley for attending the City Commission meeting with her recently.

Trustee Handlin encouraged employees and students to remember to vote on August 7th.

Chairperson Schenk thanked the Trustees for electing him to serve as Chairperson of the Board of Trustees.

XI. REQUESTS FOR INFORMATION AND FOLLOW UP

None at this time.

XII. ADJOURNMENT

The Board adjourned at 5:35 p.m.

No further business was discussed.

Secretary