

INTERNATIONAL STUDENT

ADMISSIONS

APPLICATION

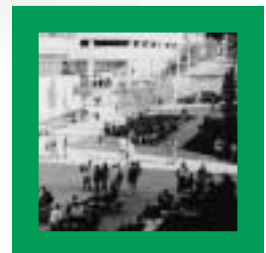
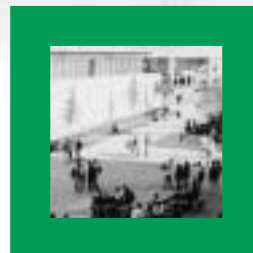


WEB VERSION

Office of Admissions
616-234-4100

THE POWER OF LEARNING

 Grand Rapids Community College
Knowledge works.



Thank you for your interest in Grand Rapids Community College.

This booklet will explain the application and admission process as well as the visa process.

We are delighted that you are taking the next step towards becoming a student at GRCC.

THE POWER OF LEARNING



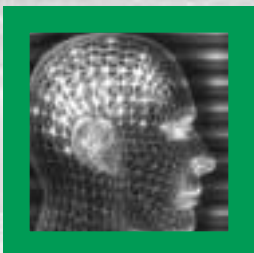
MISSION & VISION

Our mission is to provide the community with learning opportunities that enable people to achieve their goals.

Grand Rapids Community College is a vibrant institution of higher education dedicated to enriching people's lives and contributing to the vitality of the community.

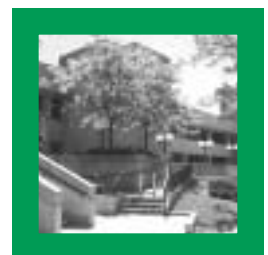
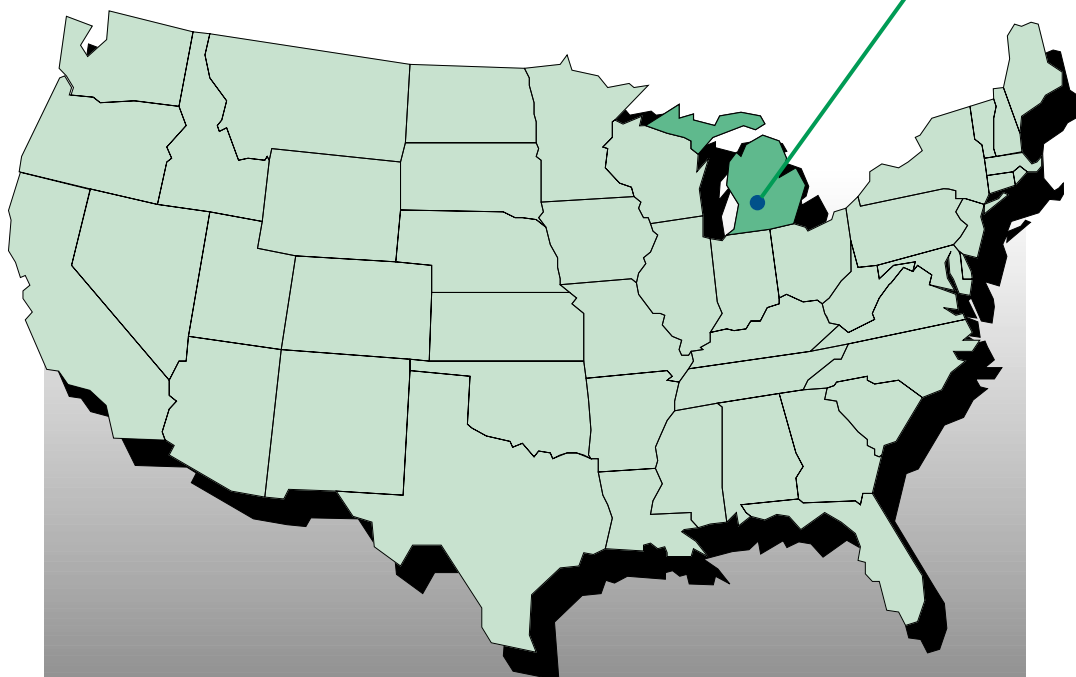
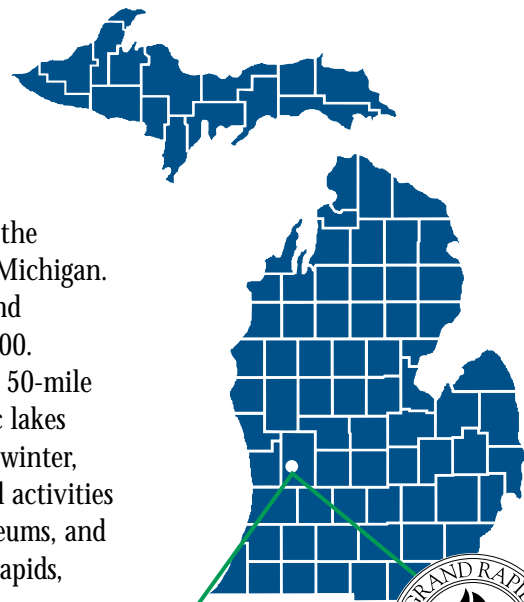
Grand Rapids Community College, a two-year college established in 1914 by the Grand Rapids Board of Education, offers over 100 programs of study. The liberal arts and pre-professional curriculums are intended to develop and stimulate the student's understanding of the scientific, social, and cultural forces among which they will live and to provide them a solid foundation for further studies.

Grand Rapids Community College has long enjoyed an excellent academic reputation among four-year institutions in Michigan and throughout the United States. There are 250 full-time and over 335 part-time faculty members. The applied arts and sciences, general studies, and occupational programs and curriculums offer many two-year specialized opportunities for those who wish to prepare for positions in business, industry and community service.





Grand Rapids Community College is conveniently located in the center of downtown Grand Rapids, the second largest city in Michigan. It is a metropolitan city in the economic, business, cultural, and educational hub of West Michigan with a population of 187,400. There are 10,000 acres of picnic areas and parks, and within a 50-mile radius from Grand Rapids, one may find more than 250 scenic lakes and streams, plus the sandy beaches of Lake Michigan. In the winter, ice-skating, sledding, and skiing are popular pastimes. Cultural activities of every variety are abundant in the city's many theaters, museums, and auditoriums. There are over 700 places of worship in Grand Rapids, representing most major religious denominations.



Over 30 countries are represented by the F-1 student population at GRCC.

Application

To apply, the applicant must complete the Grand Rapids Community College International Application for Admission. The \$20.00 application fee will be charged to your tuition account.

ADMISSION INFORMATION:

Academic Transcript

The applicant must provide an official transcript in English showing proof of graduation from a secondary school. Additionally, if the applicant has attended a university, transcripts from that school should be forwarded. If the applicant wants the university transcript evaluated for possible transfer credit, the transcript must be evaluated by a professional evaluating source in the United States. Information on these sources is available on the GRCC Website: www.grcc.cc.mi.us

Financial Statement

The applicant must provide information regarding sources of financial support. This information is required by Grand Rapids Community College in compliance with regulations set forth by the U.S. Immigration and Naturalization Service for all students planning to enter the United States. The U.S. Consulate Officials almost always require evidence of financial support before a visa is granted. It is recommended that students make and maintain copies of all documents submitted to the college.

Most international students take between 12 and 18 credits each semester.

A minimum of 12 credits is required by Federal Regulations.

The following is a guideline to assist in your decisions about financial needs for the academic year:

24 Credit Hours @ \$100.00* per credit hour	\$ 2,400.00
Books and Fees*	1,400.00
Housing* @ \$525 per month	6,300.00
Food/Clothing* @ \$100 per week	5,200.00
TOTAL	\$15,300.00

Most international students take between 12 and 18 credits each semester. A minimum of 12 credits is required by Federal Regulations.

- Subject to tuition increases annually - please check our website for current tuition rates.

- * These costs are estimates and don't include the cost of health insurance - which is mandatory.

Students are required to submit evidence that they will have the funds necessary for the entire length of time they plan to study at Grand Rapids Community College. Students may not include expected income from employment during the academic year or summer months as proof of resources.

English Ability

The applicant will provide proof of English ability by submitting official scores from either the Test of English as a Foreign Language (TOEFL) or the Michigan English Language Assessment Battery (MELAB) (provided in Michigan). No other scores will be accepted. Students must score a minimum of 525 on the written version or 197 on the computer version of the TOEFL. The Grand Rapids Community College code for TOEFL is 1254. A score of 80 is required on the MELAB. The MELAB should only be considered an option if the applicant is already in Michigan.

Those applicants still abroad, should plan to take the TOEFL. The only exception is if the home country has English as the official language.

A list of approved countries is provided:

Antigua, Australia, Bahamas, Belize, Bermuda, Botswana, British Virgin Islands, Canada (except Quebec), Cayman Islands, Dominica, England, Fiji, Gambia, Ghana, Grenada, Guyana, Ireland, Jamaica, Lesotho, Liberia, Malawi, Malta, Mauritius, Natal, Nauru, New Zealand, Nigeria, Papua New Guinea, Philippines, Rwanda, Scotland, Sierra Leone, Solomon Islands, South Africa, Sri Lanka, St. Christopher, St. Kitts, St. Lucia, St. Vincent, Swaziland, Tanzania, Trinidad & Tobago, Uganda, West Indies, Western Samoa, Zambia, Zimbabwe

Personal Representative

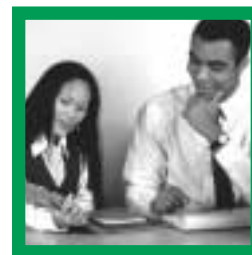
If the applicant has a contact within the United States to whom information regarding application and I-20 status may be released, the applicant should complete the Personal Representative portion of the application. This information allows for the release of information about the student. Choosing a personal representative is optional, and the applicant should ensure that the individual has agreed to assist.

Documents

All documents must be submitted in English. If translations are necessary, then the translator must be a notarized official.

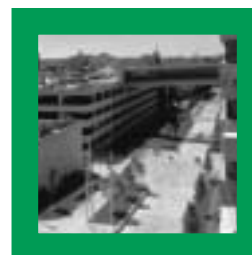
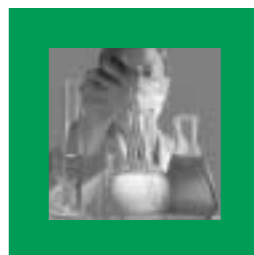
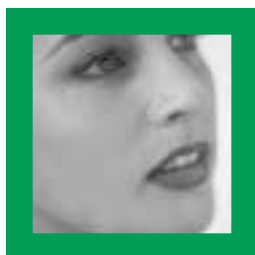
Transfer Students

In addition to the above required documents, you will also be required to have your current institution's Designated School Official complete the Transfer Eligibility form. The deadline for students transferring from one institution in the United States to Grand Rapids Community College is August 1st for the Fall Term, and December 1st for the Winter Term. No applications will be accepted for the Summer Sessions.



Please Note:

It is the responsibility of the student to arrive with sufficient funds to pay temporary living expenses (hotel and meals), make arrangements for living quarters and meals, register for the first semester of classes, and pay other expenses related to living in the United States. Also, determine how and when your sponsor will provide funds to you to make sure that you have adequate finances for your living and educational expenses throughout the year. Grand Rapids Community College does not have financial assistance or emergency funds available for international students.



In the past 5 years,
enrollment of F-1 students at
GRCC has more than doubled.

Application Deadlines

Applicants wishing to enter for the Fall Semester (beginning in September), must submit a completed application by July 15. Students wishing to enter for the Winter Semester must submit a completed application by November 15. Transfer students have until August 1st or December 1st.

ADMISSION INFORMATION:

Mailing Information

After meeting all requirements, international students will be sent the I-20 needed for application at the U.S. Consulate for the F-1 Student Visa. GRCC will send all I-20's by United States AirMail. If you wish to have your I-20 sent in a different manner, the cost of shipping will be billed to your account, and you will be responsible for full reimbursement.

Visa Information

You must take your I-20, proof of financial support, and any other information required by the U.S. Consulate to apply for a F-1 Student Visa. More information about the requirements may be obtained by contacting the U.S. Consulate in your country.

International students who are in the U.S. on a B-2 visa must have "prospective student" written on their I-94 by an immigration official. Without that marking, students will have difficulty changing their status with the United States Immigration and Naturalization Service.

Health Insurance

You must pay for your own health care in the United States. Grand Rapids Community College does not have a student infirmary or medical center. New international students are required to show proof that they have health insurance to cover the cost of any medical bills they have while they are here. Those students who are uninsured will be required to purchase student comprehensive medical health insurance policies to cover their stay in the United States. A student accident and health plan is available through GRCC. Students must have repatriation as part of their insurance plan, whether it is the plan from GRCC, or a plan from home.





International Admissions Application

Thank you for your interest in Grand Rapids Community College. Please complete this application for admission.

(For office use only) ID# _____ Checklist Code _____ Comm. Key _____

BIO/DEMO DATA

PLEASE PRINT CLEARLY

Name _____
(Last) (First) (Middle Initial)

U.S. Social Security Number _____ / _____ / _____ Gender Female Male
(If available)

Date of Birth (00/00/00) _____ / _____ / _____ Is English your primary language? Yes No
(Month/Day/Year)

Immigration Status: If currently in the United States, please indicate your non-immigrant status (i.e. F-1, B-2, etc.) _____
Please attach copies of Form I-94 (front and back), passport, and your current immigration document (Form I-20, Form IAP-66, etc.)

Country of Birth _____ Country of Citizenship _____

Predominant Ethnic Background (This is not used in the Admission process. Used for reporting purposes only.):
 American Indian/Alaskan Native African American Asian/Oriental
 Hispanic White/Non-Hispanic Certified American Indian/Alaskan Native (tribal card)

Maiden/Previous Name _____ E-mail Address _____

ADDRESS

Home Address _____
(Street)

Michigan Address _____ (City) (State) (Postal Code) (Country)
(Only if different) (Street) (City) (State) (Zip)

Phone _____ Alternate Phone _____

DEPENDENTS (If Applicable)

Name _____ Date of Birth _____
Relationship to Student _____ Country of Birth _____

Name _____ Date of Birth _____
Relationship to Student _____ Country of Birth _____

Name _____ Date of Birth _____
Relationship to Student _____ Country of Birth _____

APPLICATION PROGRAM DATA

Term 200_____ Fall Winter

Program Degree Seeking/Transfer

Academic Plan (Curriculum Code) _____
(Available on Page 8, #1)

EDUCATION

High School Code _____
(Available on Page 8, #2)

Name of High School _____

Date of High School Graduation (00/00/00) _____ / _____ / _____
(Month/Day/Year)

Colleges Attended _____

RESIDENCY

School District Residency Code OS

CERTIFYING STATEMENT

I CERTIFY THAT: The information submitted in this application and any accompanying documents is true to the best of my knowledge. I understand that falsification of information on my part may result in disciplinary action by the College, including denial of admission and/or dismissal from the College. Dismissal from the college will result in Immigration being notified that I am out of status. If admitted, I agree to observe all rules and regulations of Grand Rapids Community College as printed in the College Catalog and the GRCC Student Handbook.

Signature of Applicant _____

Date _____

How did you learn about GRCC?

- Faculty/Staff
- GRCC Alumnus
- Friend/Relative
- World Wide Web
- Counselor
- College Guidebook
- GRCC Student
- Personal Research

#1 ACADEMIC PLAN (CURRICULUM CODES)

Alphabetical order - Please select your plan from those listed below. You may change your plan whenever your educational goals change.

GRCC DEGREE/CERTIFICATE SEEKING AND/OR TRANSFER CATEGORY 1

If you plan to receive a degree or certificate, or transfer to a four year institution, please select from this category the academic plan that best describes your educational goal. All programs listed in this category are Associate Degree Programs unless noted.

OCCUPATIONAL EDUCATION

- 128 Accounting
- 912 Air Conditioning, Refrigeration & Heating Technology
- 924 Air Conditioning, Refrigeration & Heating, Cert
- 925 Architectural Drafting Technology
- 921 Automotive Servicing, Cert
- 922 Automotive Technology
- 156 Baking and Pastry, Cert
- 102 Business Administration
- 651 Chemical Technology
- 120 Child Development
- 109 Computer Applications Tech
- 108 Computer Applications, Cert
- 938 Computer Electronics
- 105 Computer Information Systems
- 152 Corrections
- 151 Culinary Arts
- 155 Culinary Management
- 141 Data Entry Operations, Cert
- 142 Electronic Publishing, Cert
- 926 Electronics Servicing, Cert
- 906 Electronics Technology
- 112 Executive Office Administration
- 121 Fashion Merchandising
- 985 Industrial Maintenance Technology
- 919 Industrial Technology, Cert
- 122 Interior Decorating & Design
- 652 Landscape Management
- 652 Landscape Management, Cert
- 808 Law Enforcement
- 139 Legal Office Assistant, Cert
- 119 Legal Office Administration
- 127 Management & Supervision
- 125 Marketing
- 116 Marketing, Cert
- 904 Mechanical Drafting/CAD Technology
- 928 Mechanical Drafting/CAD, Cert
- 118 Medical Office Administration
- 138 Medical Office Assistant, Cert
- 145 MultiMedia Communication Technologies
- 117 Office Assistant Studies, Cert

- 980 Paint Finishing and Powder Coating, Cert
- 935 Plastics Manufacturing Technology
- 945 Plastics Manufacturing Technology, Cert
- 939 Quality Science
- 940 Quality Science, Cert
- 900 Technology Option
- 908 Tooling and Manufacturing Technology
- 920 Tooling and Manufacturing, Cert
- 143 Unix System Administration, Cert
- 008 Unspecified Occupational Education
- 650 Water Purification Technology
- 932 Welding Technology
- 931 Welding, Cert
- 153 Youth Services

HEALTH

- 329 Advanced Standing Nursing (Must have PN degree or certificate to apply)
- 321 Associate Degree Nursing (RN)
- 322 Dental Assisting
- 324 Dental Hygiene
- 328 Occupational Therapy Assisting
- 323 Practical Nursing
- 354 Practical Nursing, Part Time (Days Only)
- 325 Radiologic Technology

TRANSFER

- 901 Architecture, Trf
- 201 Art, Trf
- 501 Biology, Trf
- 101 Business Administration, Trf
- 651 Chemical Technology
- 120 Child Development, Trf
- 701 Chemistry, Trf
- 712 Computer Science, Trf
- 807 Criminal Justice Trf
- 520 Crop/Soil Science Trf
- 106 Distributive Education, Trf
- 802 Economics, Trf
- 702 Engineering, Trf
- 799 Engineering Technology, WMU, Trf
- 401 English, Trf
- 519 Environmental Science, Trf
- 202 Foreign Language, Trf
- 503 Forestry, Trf
- 710 Geology, Trf
- 805 History, Trf
- 402 Journalism, Trf
- 780 Kettering University-Engineering, Trf
- 781 Kettering University-Management, Trf
- 403 Library Science, Trf
- 704 Mathematics, Trf
- 507 Medical Technology, Trf

- 509 Mortuary Science, Trf
- 145 MultiMedia Communications Technology, Trf
- 207 Music Education Choral, Trf
- 206 Music Education Instrumental, Trf
- 211 Music Merchandising, Trf
- 208 Music Perf Instrumental, Trf
- 209 Music Perf Voice, Trf
- 210 Music Perf Piano/Organ, Trf
- 510 Natural Resources, Trf
- 511 Nursing (Pre-BSN), Trf (Note: This is not GRCC's Nursing Program)
- 513 Occupational Therapy, Trf
- 711 Oceanography, Trf
- 512 Pharmacy, Trf
- 927 Photography, Trf
- 514 Physical Therapy, Trf
- 602 Physical Education, Trf
- 705 Physics, Trf
- 798 Plastics Engineering Technology, FSU Trf
- 810 Political Science, Trf
- 515 Pre-Dentistry, Trf
- 811 Pre-Law, Trf
- 516 Pre-Medicine, Trf
- 521 Pre-Optometry, Trf
- 518 Pre-Veterinary Medicine, Trf
- 812 Psychology, Trf
- 813 Social Work, Trf
- 814 Sociology, Trf
- 404 Speech, Trf
- 601 Teach Elementary Education Phys Ed, Trf
- 804 Teach Elementary Education, Trf
- 204 Teach Secondary Ed Art, Trf
- 517 Teach Secondary Ed Biology, Trf
- 113 Teach Secondary Ed Business, Trf
- 706 Teach Secondary Ed Chemistry, Trf
- 405 Teach Secondary Ed English, Trf
- 707 Teach Secondary Ed Engineering, Trf
- 205 Teach Secondary Ed Foreign Lang, Trf
- 917 Teach Secondary Ed Industrial, Trf
- 406 Teach Secondary Ed Journalism, Trf
- 708 Teach Secondary Ed Math, Trf
- 603 Teach Secondary Ed Phys Ed, Trf
- 709 Teach Secondary Ed Physics, Trf
- 407 Teach Secondary Ed Speech, Trf
- 430 Theatre, Trf
- 007 Transfer, Other
- 650 Water Purification Technology, Trf

CERT = Certificate
FSU = Ferris
TECH = Technology
TRF = Transfer
WMU = Western

#2 HIGH SCHOOL CODES

- | | | | |
|---|--|--|------------------------------------|
| 0014030 Allegan High School | 0014373 Grand Rapids Christian High School | 0014747 Ravenna High School | 0014449 West Ottawa High School |
| 0014031 Allendale High School | 0014398 Grandville High School | 0014763 Rockford High School | 0014396 Wyoming Park High School |
| 0014078 Belding High School | 0014399 Grant High School | 0014390 Rogers High School | 0014927 Zeeland High School |
| 0014127 Byron Center High School | 0014404 Greenville High School | 0014808 Saranac High School | |
| 0014130 Caledonia High School | 0014412 Hamilton High School | 0014392 South Christian High School | |
| 0014397 Calvin Christian High School | 0014447 Holland High School | 0014825 Sparta High School | COMMED Community Education Diploma |
| 0014370 Catholic Central High School | 0014444 Holland Christian High School | 0014826 Spring Lake High School | FOREIGNHS Foreign High School |
| 0014147 Cedar Springs High School | 0014456 Hopkins High School | 0014590 Thornapple-Kellogg High School | GED General Education Diploma |
| 0014371 Central High School | 0014921 Horizons High School | 0014459 Tri-County High School | HOMESCH Home Schooled |
| 0014372 City High School | 0014463 Hudsonville High School | 0014394 Union High School | OTHMIHS Other Michigan High School |
| 0014178 Comstock Park High School | 0014474 Ionia High School | 0014897 Wayland High School | OTHERHS Out of State High School |
| 0014181 Coopersville High School | 0014491 Jenison High School | 0014368 Westbridge Academy | |
| 0014879 Covenant Christian High School | 0014382 Kelloggsville High School | 0014395 West Catholic High School | |
| 0014374 Creston High School | 0014383 Kenowa Hills High School | | |
| 0014375 East Grand Rapids High School | 0014503 Kent City Community High School | | |
| 0014384 East Kentwood High School | 0014917 Lakewood High School | | |
| 0014378 Forest Hills Central High School | 0014385 Lee High School | | |
| 0014377 Forest Hills Northern High School | 0014548 Lowell High School | | |
| | 0014643 Newaygo High School | | |
| 0014343 Fremont High School | 0014387 Northview High School | | |
| 0014345 Fruitport High School | 0014388 Ottawa Hills High School | | |
| 0014379 Godwin Heights High School | 0014389 Plymouth Christian High School | | |
| 0014365 Grand Haven High School | | | |
| 0014380 Grand Rapids Baptist High School | | | |

Mail application to:

International Student Admissions Officer
Admissions Office
Grand Rapids Community College
143 Bostwick NE
Grand Rapids MI 49503-3295 USA



Thank you for your interest in Grand Rapids Community College.
Please complete this form and include it with the International Admissions Application

Transfer Form

This form should be completed by you and the Designated School Official if you are currently attending a school in the United States.

Part 1 (to be completed by student)

Student's Name _____

Student's Address _____

Student's City, State, Postal Code _____

Part 2 (to be completed by Designated School Official)

The student above has applied for admission to Grand Rapids Community College. Verification that the student maintained status the entire time of attendance at the transfer institution is necessary. Please provide the following information and then send this form to: **Admissions Office, Grand Rapids Community College, 143 Bostwick NE, Grand Rapids, MI 49503**

Name of Student _____

INS Admission Number _____

The applicant (please check one)

- is taking a full course of study and is expected to complete studies on: _____
- completed the course of study on: _____
- did not complete course of study, but ended attendance on: _____

While enrolled, the applicant (please check one)

- acted in accordance with Immigration and Naturalization regulations
- did not act in accordance with Immigration and Naturalization regulations

Please state situation: _____

The applicant's major field of study is _____

The level of education the applicant sought _____

The total amount of practical training time used to date:

Curricular (only full-time) _____

Optional _____

Signature of Designated School Official (D.S.O.) _____

Name of D.S.O. _____ Date _____

Name and Address of Institution _____

Personal Representative (If applicable)

In the United States, it is not permitted to give information about an applicant without the applicant's written consent. If you would like information about your application status to be released to someone other than yourself, you should complete this form, indicating to whom the information may be released. Also, please indicate if you would like the I-20 mailed directly to you, or if you would like your Personal Representative to receive the I-20 and forward it to you.

I, _____ hereby certify that information
(Applicant's Name)
regarding my application status and I-20 may be released to the person listed below.
Please attach a separate sheet of paper if the information may be released to more than one person.

Personal Representative's Name _____

Personal Representative's Complete Address _____

(Street)

(City, State, Zip Code)

Personal Representative's Telephone Number _____
(Including area code)

Check only one statement for the mailing of the I-20. (GRCC will send all I-20's by regular U.S. Air Mail)

Please send my I-20 to me at:

Applicant's Mailing Address _____

(Street)

(City, State, Region, Postal Code)

Please send my I-20 to my personal representative who will forward it to me:

Personal Representative's Name _____

Personal Representative's Complete Address _____

(Street)

(City, State, Region, Postal Code)

Signature of Applicant (REQUIRED)

Date

Summary of INS Regulations for F-1 Students

- In compliance with the United States Immigration and Naturalization Service, (INS), international students are required to carry no fewer than 12 credit hours each semester. For that reason, students must have the written approval of the Designated School Official before adding, dropping, or changing classes. International students have two semesters to achieve a 2.00 grade point average (a “C” average) with a minimum of 12 credit hours per semester. Failure to meet these regulations may result in dismissal from the college, and notification to INS that the student is out of status.
- F-1 Students are permitted to work on campus up to a maximum of 20 hours per week. Upon arrival in Grand Rapids, the student should check with the GRCC Job Placement Center for available positions. The Job Placement Center will also provide the necessary papers for a student to complete in order to apply for a social security card. The social security card is a requirement before a student is permitted to work. It is advised that student check in with the Job Placement Center upon arrival, if the student wishes to work on campus.
- Students changing their address are required to submit their new address to INS and to the GRCC Admissions Office within 10 days of changing it.
- Any student wishing to leave the country either for travel or vacation must have the back of their I-20 (page 4) endorsed by the Designated School Official no more than 5 days in advance of travel. It is the responsibility of the student to make sure that the I-20 has this signature. The student will be permitted to leave the country, but without the signature, re-entry may not be granted.

Detailed regulations are available at the Immigration and Naturalization Web Site:
www.ins.usdoj.gov

I have read the above summary of the regulations for F-1 students, and agree to comply with it. I understand that to remain in status I must comply with the regulations.

Signature of Applicant

Date

Financial Resources

Self-Sponsored

1. If you or a member of your immediate family will be paying your living and educational expenses, please attach a bank statement and customer profile from a bank certifying the availability of \$15,378.00 American Dollars. If the account is not in the student's name, a certified letter of support should accompany the bank statement and customer profile. This Financial Resources form is acceptable as a letter of support when signed by both the student and the family member whose name is on the bank statement and customer profile. If dependents will accompany you to the U.S. additional funds and a letter of support are also required. The letter must show that the dependents' financial needs will be covered.

U.S. Host Family Sponsored

2. If a host family in the Greater Grand Rapids Area (60 mile radius of Grand Rapids) will be responsible for all living expenses or arrangements, the family should fill in and sign #7 below. The host family must also provide a bank statement or pay stub proving that there is an income. In addition, a customer profile from a bank, certifying the availability of \$3,338.00, should accompany this form. Finally, before the student may apply for a visa the Form I-134 should be completed. It is available at the Admissions Office, or from INS.

Government/Private Agency Sponsored

3. If you will be sponsored by your government or a private agency, an official letter from your government or sponsor must accompany this form indicating (1) the amount of support, (2) guidelines for continued support and (3) the length of time that financial support will continue. The letter must include the amount of the annual support. A customer profile of the agency from a bank must also be included.

Canadian Students From Ontario Use These Instructions

4. Because of your close proximity to our college you are required to submit proof via a bank statement that you have \$3,338.00 for tuition and books for the first year.

5. Student's Name (Please Print) _____

6. I certify that the above information is true and complete to the best of my knowledge. I understand that giving false information will disqualify me as a candidate for admission to Grand Rapids Community College. I swear that the above statements are true and accurate.

Signature of Applicant

Date

Name and Address of Sponsor or Host (Parent's Name, Friend, Government, etc.)

Name _____

Address _____

City _____

State _____ Postal Code _____ Country _____

Relationship to Student _____ Phone _____

7. As the financial sponsor for the student listed above, I agree to provide all expenses, unless indicated in a separate letter, for the entire length of study at Grand Rapids Community College.

Signature of Sponsor

Date

The International Student Organization

meets weekly. International and domestic students gather to share cultures and entertainment.



TUITION & REGISTRATION:

Tuition Payment Guidelines

Tuition for classes must be paid by the student prior to the beginning of classes. All outstanding student financial obligations must be paid prior to class registration for the next semester.

Anyone who is in the U.S. as an F-1 international student will be considered an Out of State resident. Students will be expected to pay the out of state tuition rate for the duration of their schooling at GRCC.

Any student checks issued to the college that do not clear the college's bank deposit will require a cash payment within three days of notification. Failure to pay in cash will result in the student being immediately dropped from his or her classes.

Students should expect to pay the full amount of tuition as soon as they have registered for courses, and plan to have the funding available at that time. Grand Rapids Community College does not hold classes for students, while waiting for the funds to arrive from abroad.

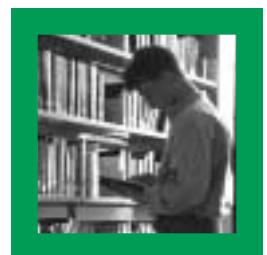
Registration

Before registering for classes, new international students must take placement tests in English, Mathematics, and other subjects. If these subject tests indicate that remedial courses are needed in order to succeed in the courses required in their major, they must enroll in courses selected for them by an Academic Counselor.

Application Summary:

An I-20 may be issued by Grand Rapids Community College after the following documents are received and validated by the Admissions Office:

- 1. Application**
(See pages 7 and 8)
- 2. Bank Statement**
- 3. High School Diploma**
- 4. TOEFL/MELAB Score**
- 5. Transfer Form**
(if applicable) (See page 9)
- 6. Personal Representative Form**
(if applicable) (See page 10)
- 7. Summary of INS Regulations for F-1 Students Form**
(See page 11)
- 8. Letter of Support/Financial Resources Form**
(See page 12)



Additional information may
be available on our website:
www.grcc.cc.mi.us

General Information

All classes are instructed in English, and lectures are often given at what may seem to be a rapid rate. Students are expected to attend classes, be on time, take notes, complete term papers, and write examinations in legible, correct English.

GENERAL INFORMATION:

Depending on the students' needs, we have free tutoring in Math, English, Reading, Writing, Science and many other disciplines through our Academic Support Center.

Grand Rapids Community College does not have residence halls, so students must make their own housing arrangements. There are several apartment buildings in the Grand Rapids area which have rooms available. Students sometimes share an apartment to reduce the cost of rent. GRCC does not provide assistance in securing host families. A city bus service, which operates from 5:45 a.m. until 6:15 p.m. provides access to the college from many of the outlying areas of Grand Rapids.

Student Organizations

The following is a list of student organizations available at Grand Rapids Community College:

- | | |
|------------------------------------|-------------------------------------|
| Associate Degree Nursing | Inter-Varsity Christian Fellowship |
| Black Student Union | Native American Student |
| Cheerleader/Dance Team | Organization |
| Child Development Club | Occupational Therapists |
| Collegiate | Phi Theta Kappa |
| Dental Assistants | Practical Nurses |
| Dental Hygienists | Service Learning Advisory Board |
| Display Magazine | Single Parents Organization |
| Diverse Realities | Student Congress |
| Fashion & Design Club | Student Environmental |
| GRCC Republicans | Conservation Organization |
| Hispanic Student Organization | Task Force on Gay/Lesbian Awareness |
| International Food Service | Task Force on Substance Awareness |
| Executives Association | Theatre |
| International Student Organization | Vietnamese Student Organization |



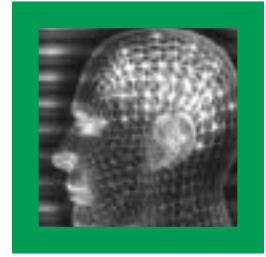
Regulations

In compliance with the United States Immigration and Naturalization Service, **international students are required to carry no fewer than 12 credit hours each semester.** For that reason, students must have the written approval of the Designated School Official before adding, dropping, or changing classes. International students have two semesters to **achieve a 2.00 grade point average** (a “C” average) with a minimum of 12 credit hours per semester. Failure to meet these regulations may result in dismissal from the college, and INS will be notified that the student is out of status.

Students on F-1 status are permitted to **work on campus up to a maximum of 20 hours per week.** Upon arrival in Grand Rapids, students should check with the GRCC Job Placement Center for available positions. The Job Placement Center will also provide the necessary papers for a student to complete in order to apply for a social security card. The social security card is a requirement before a student is permitted to work. It is advised that students check in with the Job Placement Center upon arrival, if the student wishes to work on campus.

Grand Rapids Community College is an equal opportunity institution and does not discriminate on the basis of race, color, religion, sexual orientation, political persuasion, gender, age, national origin, weight, height, marital status, disability or status as a Vietnam Era veteran in any of its educational programs and activities, including admissions and employment.

The above measures, in conjunction with other related state laws and the College’s policies and procedures, will assure all individuals opportunity for consideration or redress of complaints of illegal discrimination. Affirmative action, equal employment opportunity, and American Disabilities Act information may be obtained from the Director of Labor Relations, AA/EEO, 404B CPP, 143 Bostwick Avenue NE., Grand Rapids, Michigan 49503-3295. Telephone 616-234-3453.



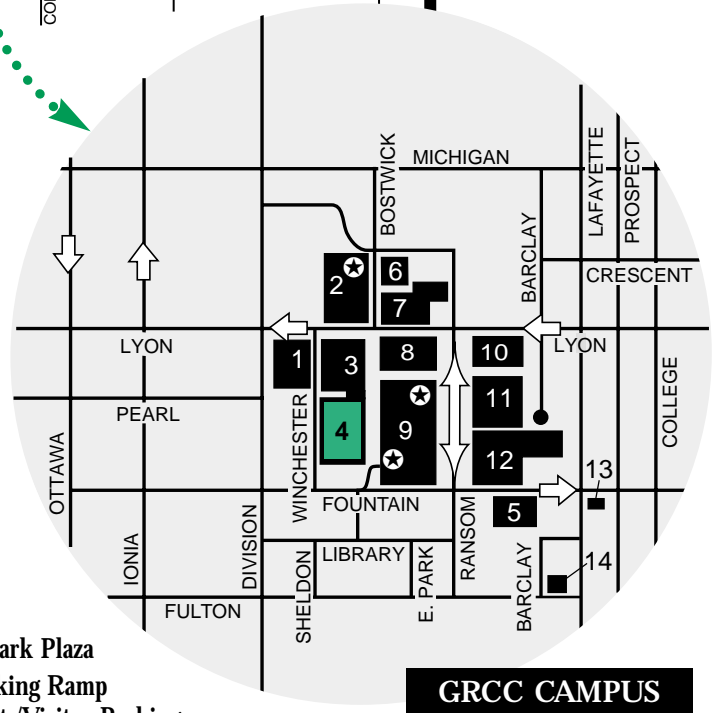
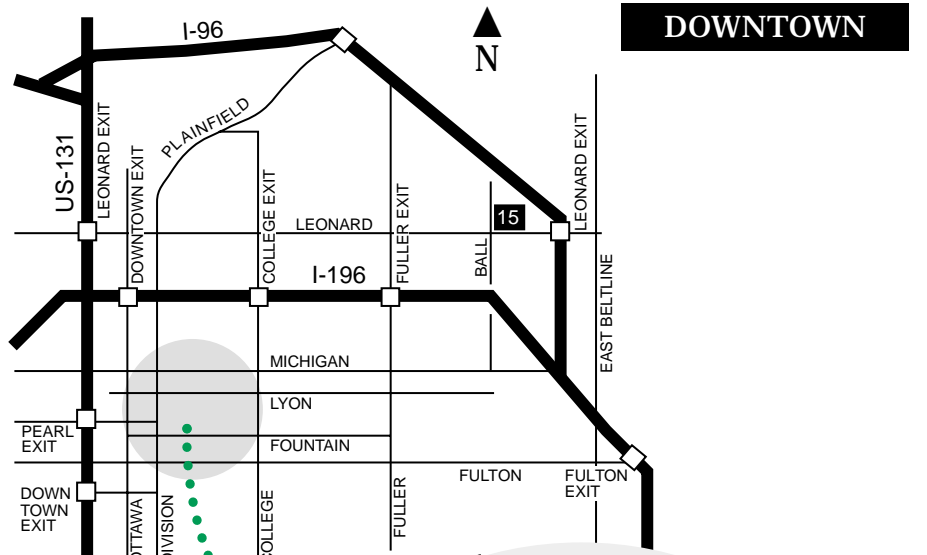
CAMPUS MAP



143 Bostwick NE
Grand Rapids, Michigan 49503-3295

For more information,
please call the Admissions Office
at (616) 234-4100.

Web address: www.grcc.cc.mi.us



- 1 College Park Plaza
- 2 Lyon Parking Ramp
 - ⊕ Student /Visitor Parking
- 3 North Building
- 4 Main Building
 - First Floor Admissions
 - Room 105
- 5 Spectrum Theater
- 6 Calkins Science Center
- 7 Gerald R. Ford Fieldhouse
- 8 Student Community Center
- 9 Bostwick Parking Ramp
 - ⊕ Student /Visitor Parking
- 10 Music Center
- 11 Learning Resource Center
GRCC Library
- 12 Applied Technology Center
- 13 McCabe-Marlowe House
- 14 Preschool (First United
Methodist Church)
- 15 GRCC Occupational Training

