

CAMERA PHONES AND RELATED TECHNOLOGY

I. Policy Section

14. Risk Management

II. Policy Subsection

14.9

III. Date of most recent changes

December 8, 2004

IV. Policy Statement

This policy is written to conform to the Michigan Penal Code Act 328 of 1931, Section 750.539j that prohibits the surveillance of or distribution, dissemination, or transmission of recordings, photographs, or visual images of any individual while on campus that has a reasonable expectation of privacy (See Section VI).

V. Reason for Policy

This policy is written to clarify Grand Rapids Community College's position related to technologies able to capture a visual image of a person who has a reasonable expectation of privacy and to provide guidance on reporting violations.

VI. Entities Affected by This Policy

Staff, students and visitors to the College campus.

VII. Who Should Read This Policy

Staff, students and visitors to the College campus.

VIII. Related Documents

The Michigan Penal Code, Act 328 of 1931, Section 539j
Faculty Contract, Academic Freedom
Student handbook, Academic Honesty

IX. Contacts

Equal Employment Opportunity Officer
Campus Police

X. Definitions

XI. Procedures

In accordance with State law, any staff, student or visitor to the campus are prohibited from the surveillance of or distribution, dissemination, or transmission of recording, photograph, or visual image of any individual while on campus that has a reasonable expectation of privacy.

The College defines areas where there is a reasonable expectation of privacy on campus to include, but not be limited to, the following:

- Ford Fieldhouse locker rooms
- Restroom facilities
- Campus Police locker rooms
- Hospitality Education locker rooms
- Spectrum Theatre locker rooms/changing rooms
- Visual Art department art studios
- Departments/offices containing confidential information

In addition, the faculty contract contains the following language that will be enforced as part of this policy (Section I, Academic Freedom): “The presence of any communication device during the meeting of a class shall be subject to the faculty member’s permission. The only exception is for students who need “reasonable accommodations” in accordance with the American with Disabilities Act and similar laws...”

Students, faculty or visitors to the College who observe improper use of recording technology should report this to Campus Police.

Students, faculty or visitors to the College that have a complaint against an individual relating to this policy where they had a reasonable expectation of privacy should make a formal complaint to the College’s Equal Employment Opportunity Office, 4th Floor College Park Plaza Building.

Violations by staff or students may lead to appropriate disciplinary actions including criminal prosecution, expulsion for students and termination for staff.

XII. Forms