

# 2008 GRCC Team Charter

Team Name:

Team Leader:

## ***Chartering is a two-way process***

*Team sponsor(s) specify the mission of the team, its resources, the expectations for what the team is to accomplish, the timelines, decision-making authority, and how the team relates to the broader College strategy and goals.*

*The team itself thinks through and creates a draft charter, including team goals, stakeholder requirements, and strategies for goal accomplishment.*

*Together, they review and finalize the team charter, adding the process that will be used to review team progress on a regular basis.*

### 1. Purpose of the Team (*What is this team expected to accomplish?*)

To promote and implement the principles and practices of sustainability at Grand Rapids Community College through three approaches:

Education: To provide education to members of the college and community about ethics, alternative resources, and best practices need to create a sustainable community.

Operations: To integrate sustainable practices into our college operations

Community: To be a leader and partner in sustainability efforts in Western Michigan

### 2. Decision-making Context and Scope (*What level of decision making authority does this team hold?*)

Make recommendations to College units and teams for accomplishing the above purposes. Report to college leaders on the progress being made on a regular basis.

### 3. Team Goals, Action Projects, and Timelines (*How will this team proceed to accomplish their purpose? I.e. what will they do?*)

See GRCC Sustainability Council Plan and Progress Report posted on the GRCC website

[www.grcc.edu/sustainability](http://www.grcc.edu/sustainability)

### 4. Stakeholders and their Key Requirements (*For whom is this team doing their work? What do they want?*)

GRCC students and staff, college customers and the community at large.

### 5. Resources Needed (*both people and budget*)

People: College-wide Council which meets monthly  
Sub-teams and task forces formed as needed

Interest group established as an e-mail group

Budget: A sustainability budget has been created for the 2008-2009 year. A Sustainability Director position is in place. Resources have been secured from outside grants as well.

6. Troubleshooting Path (*How will unresolved issues or roadblocks be handled?*)

Issues will be resolved by working with the appropriate units and teams in accomplishing the actions agreed upon. The Sustainability Director, as team Leader, reports to the Associate Provost on a monthly basis and to the President on a quarterly basis, as well as reporting annually to the College Leadership Council and periodically to the Academic Governing Council and College Connections.

7. Requirements for Integration with other Departments or Teams (*How does this Team interface with others doing concurrent work?*)

See above

8. Review Progress (*How and when will the work of this team be reviewed?*)

Regular review by the Associate Provost, President and College Leadership Council as well as self evaluation of the Councils' work through its annual Progress Report

9. Team Leader, Current Members, and Membership Specifications (*Are team members appointed? Volunteers? Is team membership permanent? Term-limited?*)

Team Leader : Sustainability Director

Current members: see Sustainability Report

Team members are appointed by the Council based on recommendations and interest as vacancies occur. Current team size has been limited to 20 members.

10. List the major team accomplishments over the past year. (*What are your outcomes?*)

[www.grcc.edu/sustainability](http://www.grcc.edu/sustainability) - See 2007 Progress Report

11. List the major team goals for the upcoming year. (*What do you plan to accomplish as a team in 2008?*)

[www.grcc.edu/sustainability](http://www.grcc.edu/sustainability) - See Sustainability Plan for list of 2007-2008 goals and action plans

12. Please describe any current challenges the team is facing.

“So much to do, so little time.” !!

How to successfully implement the AASHE STARS pilot program for sustainability implementation at GRCC.

Working with CQIN to successfully implement their Sustainability Visioning plan

Identifying space for a sustainability office.