

Health Lab Testing Policy



The Health Sciences Resource and Tutorial Lab provides limited testing to Health students as a service to students and a convenience to Health faculty.

This policy is in effect beginning Winter semester, 2007.

- 1) Testing will take place in the Health Lab computer testing area by appointment only. Available appointment times will be set at the beginning of each semester according to Lab staffing.
- 2) Students must notify their instructor of their need to take a test in the Health Lab prior to contacting the Lab for a testing appointment.
- 3) Students who take tests in the regular classroom will be allowed to test in the Lab for make-up testing or re-takes. Any student who normally takes tests in Disability Services, or has special provisions or accommodations for testing will be referred to the appropriate location for testing.
- 4) Students must present a Student ID or a Driver's License in order to begin their test.
- 5) Students will be expected to provide their own pens and/or pencils for testing.
- 6) Testing times will begin on the hour for the appointment time scheduled. If a student is late to begin testing, in order to avoid distractions to others testing, they will be re-scheduled for the next available testing time.
- 7) It is understood by students that during their testing time, the computer lab is not closed to other students, and there may be some distracting activity as students using computers come and go.
- 8) Students may not take tests in the Health Lab if they are known by Lab staff to be "skipping" a class to take the test. This includes the class they are taking the test for, or any other class.
- 9) If a student misses their scheduled testing appointment and has not called to re-schedule prior to their scheduled appointment, they will be re-directed to the faculty.
- 10) Students are not allowed to use notes, textbooks, Palm Pilots, cell phones, or any other device during testing times.