



To request a change in your status from non-degree to degree seeking you are required to complete **one** of the following and the attached form:

1. Submit an ***official** copy of your high school transcript with a GPA of 2.0 or higher **and** either an ACT composite score of 16 or higher, or a SAT score of 760 or higher.
or
2. Submit an ***official** copy of your college transcript with a GPA of 2.0 or higher **and** a minimum of 12 credit hours.
or
3. If you do not meet either of these criteria you are required to take a placement test offered at GRCC. To schedule a time to take the test call 616.234.4865.

Your request will be kept on file for sixty (60) days from the time you filled out the form. If, by the end of that period, you have not submitted or completed one of the above requirements, your request will be discarded.

If you have any questions or require additional information, please contact Art Johnson or Yoko Lozano at 616.234.3900.

Thank You

***Official copies of transcripts must be received in a sealed envelope directly from the transferring institution. Please request that your transcript be mailed to Grand Rapids Community College, Counseling and Career Center, c/o Art Johnson, 143 Bostwick NE, Grand Rapids, MI 49503-3295**

Name _____ SS/ID# _____

Phone _____ Email _____

Is this change from Non-degree to degree? _____ Yes _____ No

Is this change for financial aid? _____ Yes _____ No

If yes, for what semester? _____ Fall _____ Winter _____ Summer

Old Code _____ New Code _____ **(change can not be processed without code)**

Student Signature

Date

Staff Signature

Date

Do not write below this line, for office use only. _____

ACCUPLACER _____

ACT/SAT _____ **& HS Transcript/GPA** _____

College Transcript _____ **(minimum 12 "C" or better credit hours)**

#2 ACADEMIC PLAN (Alphabetical order) Please select your plan from those listed below. You may change your plan whenever your educational goals change.

GRCC DEGREE / CERTIFICATE SEEKING AND/OR TRANSFER CATEGORY 1
 If you plan to receive a degree or certificate, or transfer to a four year institution, please select from this category the academic plan that best describes your educational goal. All programs listed in this category are Associate Degree Programs unless noted.

OCCUPATIONAL EDUCATION

Accounting 128

Air Conditioning, Refrigeration & Heating Technology 912

Air Conditioning, Refrigeration & Heating, Cert 924

Application Software 146

Architectural Drafting Technology 925

Automotive Servicing, Cert 921

Automotive Technology 922

Baking and Pastry, Cert 156

Business Administration 102

Chemical Technology 651

Chemical Technology, Cert 645

Child Development 120

Computer Aided Engineering/
Mechanical Design, Cert 928

Computer Aided Engineering/
Mechanical Design 904

Computer Applications, Cert 108

Computer Applications Technology 109

Computer Electronics 938

Computer Programming 149

Corrections 152

Culinary Arts 151

Culinary Management 155

Data Entry Operations, Cert 141

Electronic Publishing, Cert 142

Electronics Servicing, Cert 926

Electronics Technology 906

Executive Office Administration 112

Fashion Merchandising 121

Industrial Maintenance Technology 985

Industrial Maintenance Technology,
Cert 918

Industrial Technology, Cert 919

Interior Decorating & Design 122

Landscape Management 652

Law Enforcement 808

Legal Office Administration 119

Legal Office Assistant, Cert 139

MCCVLC-Network Specialist, Cert 148

Management & Supervision 127

Marketing 125

Marketing, Cert 116

Medical Office Administration 118

Medical Office Assistant, Cert 138

MultiMedia Communication
Technologies 145

Networking 147

Office Assistant Studies, Cert 117

Paint Finishing and Powder Coating,
Cert 980

Para Professional 420

Plastics Manufacturing Technology 935

Plastics Manufacturing Technology,
Cert 945

Quality Science 939

Quality Science, Cert 940

Recording Technology 212

Technology Option 900

Tooling and Manufacturing , Cert 920

Tooling and Manufacturing
Technology 908

Unix System Administration, Cert 143

Unspecified Occupational Education 008

Water Purification Technology 650

Web-Design/Develop 160

Web-Technical Support 161

Web Technical Support, Cert 163

Web Design/Develop, Cert 162

Welding, Cert 931

Welding Technology 932

Youth Services 153

HEALTH

Advanced Standing Nursing (Must have
PN degree or certificate to apply) . . . 329

Associate Degree Nursing (RN) 321

Dental Assisting 322

Dental Hygiene 324

Occupational Therapy Assistant 328

Practical Nursing 323

Practical Nursing, Part Time (Days Only) . . . 354

Radiologic Technology 325

TRANSFER

Architecture, Trf 901

Art, Trf 201

Biology, Trf 501

Business Administration, Trf 101

Chemical Technology 651

Chemistry, Trf 701

Child Development, Trf 120

Computer Science, Trf 712

Criminal Justice Trf 807

Crop/Soil Science Trf 520

Distributive Education, Trf 106

Economics, Trf 802

Engineering, Trf 702

Engineering Technology, WMU, Trf . . . 799

English, Trf 401

Environmental Science, Trf 519

Foreign Language, Trf 202

Forestry, Trf 503

Geology, Trf 710

History, Trf 805

Journalism, Trf 402

Kettering University-Engineering, Trf . . . 780

Kettering University-Management, Trf. . . 781

Library Science, Trf 403

Mathematics, Trf 704

Medical Technology, Trf 507

Mortuary Science, Trf 509

MultiMedia Communications
Technology, Trf 145

Music Education Choral, Trf 207

Music Education Instrumental, Trf . . . 206

Music Merchandising, Trf 211

Music Perf Instrumental, Trf 208

Music Perf Piano/Organ, Trf 210

Music Perf Voice, Trf 209

Natural Resources, Trf 510

Nursing (Pre-BSN), Trf (Note: This is
not GRCC's Nursing Program) 511

Occupational Therapy, Trf 513

Oceanography, Trf 711

Pharmacy, Trf 512

Photography, Trf 927

Physical Education, Trf 602

Physical Therapy, Trf 514

Physics, Trf 705

Plastics Engineering Technology,
FSU Trf 798

Political Science, Trf 810

Pre-Dentistry, Trf 515

Pre-Law, Trf 811

Pre-Medicine, Trf 516

Pre-Optometry, Trf 521

Pre-Secondary Ed, Trf 803

Pre-Veterinary Medicine, Trf 518

Psychology, Trf 812

Social Work, Trf 813

Sociology, Trf 814

Speech, Trf 404

Teach Elementary Education, Trf . . . 804

Teach Secondary Ed Industrial, Trf . . . 917

Theatre, Trf 430

Transfer, Other 007

Water Purification Technology, Trf . . . 650

Life Science, Non-Degree 829

Mathematics, Non-Degree 831

Music, Non-Degree 838

Physical Education, Non-Degree 842

Physical Science, Non-Degree 830

Photography, Non-Degree 840

Personal Interest, General 850

Social Science, Non-Degree 843

Theatre, Non-Degree 839

NON-DEGREE SEEKING OCCUPATIONAL / APPRENTICESHIP CATEGORY 3
 If you are primarily interested in learning a new occupational skill or upgrading your occupational skills and do NOT intend to complete a degree or transfer to another college, please select from this category the academic plan that best describes your educational or training goal.
 Please Note: Students in Categories 2 and 3 are NOT eligible for financial aid.

Business, Non-Program Major 821

Child Development, Non-Program
Major 820

Computer Applications,
Non-Program Major 822

Drafting, Non-Program Major 832

Electrical, Non-Program Major 835

Fashion Merch/Inter/Furn,
Non-Program Major 828

Health Related, Non-Program Major . . . 846

Hospitality Education,
Non-Program Major 826

Tooling & Manufacturing,
Non-Program Major 833

Law Enforcement,
Non-Program Major 824

Transportation, Non-Program Major . . . 836

PERSONAL INTEREST CATEGORY 2
 If you are primarily interested in learning new information and NOT intending to graduate or transfer to another college at this time, please select from this category the academic plan that best describes your educational goal.
 Please Note: Students in Categories 2 and 3 are NOT eligible for financial aid.

Art, Non-Degree 837

Career Exploration 849

Language Arts, Non-Degree 841

APPRENTICESHIP
 NOTE: Apprenticeship students must contact the Technology Division at (616) 234-3660 for information and registration.

CERT= Certificate
FSU= Ferris State University
TECH= Technology
TRF= Transfer
WMU= Western Michigan University